

# School Name

Address, City, State, Zip  
Phone  
Principal:   
Technology Coordinator:

# Technology Plan

July 1, 20xx – June 30, 20xx  
(Three Year)

## School Mission Statement

Growing young minds

## Technology SWOT Analysis

Using a SWOT Analysis format, describe the current state of technology in the school at this time.

## Academic Goals (AG)

1. Goal one
2. Goal two
3. Goal three

## Innovation and Robotics Goals (IRG)

1. Goal one
2. Goal two
3. Goal three

## Technical Goals (TG)

1. Goal one (AG1)
2. Goal two (AG2)
3. Goal three (AG2)

## Training and Support Goals (STG)

What are the training and support goals you want to achieve to support the Academic and Technical Goals listed above?

1. Goal one
2. Goal two
3. Goal three

## Core Instructional Plans (CIP)

Describe your plans to provide the following instructional elements

* Keyboarding (Grades 4-8 – High school remediation)
* Robotics (K-12)
* Microsoft Office Instruction
* Coding
* CAD (grades 4-12)
* Photoshop (grades 7-12)

## Implementation Plan

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Action | Budget | Goal # |
| August 20xx | (Example) Purchase 20 Laptop Computers | $9,000.00 | AG2, TG1 |
|  |  |  |  |
|  |  |  |  |

## Support Plan

## Budget Plan

### Year 1 – 20xx-20xx

|  |  |
| --- | --- |
| Infrastructure | $0,000 |
| Computer Hardware |  |
| Multimedia |  |
| Software |  |
| Robotics & Innovation |  |
| Management |  |
| Other |  |
| **Total** | **$0,000** |

### Year 2 – 20xx-20xx

|  |  |
| --- | --- |
| Infrastructure | $0,000 |
| Computer Hardware |  |
| Multimedia |  |
| Software |  |
| Robotics & Innovation |  |
| Management |  |
| Other |  |
| **Total** | **$0,000** |

### Year 3 – 20xx-20xx

|  |  |
| --- | --- |
| Infrastructure | $0,000 |
| Computer Hardware |  |
| Multimedia |  |
| Software |  |
| Robotics & Innovation |  |
| Management |  |
| Other |  |
| **Total** | **$0,000** |

## Approvals

Technology Committee Approval

School Board Approval

Conference Technology Coordinator Approval

# Appendix 1

# Current Status of Technology

## Infrastructure

* Internet access
* Network
* Switches/routers
* Wireless Access Point
* Network security

## Computer Hardware

* Student devices by grade level
* Instructor devices

## Multimedia

* Projectors
* Document Cameras
* Interactive TVs

## Software

* Saas (Softare as a Service) - Dreambox, Lexia, etc.
* Desktop Software - Microsoft Office, Adobe, CAD, ec.
* IPad Apps
* LMS

## Robotics and Innovation

* Robot Kits
* 3D Printers

## Management

Include the processes and tools you use to manage your devices and network.

# Appendix 2

# Previous Plan Assessment

# Appendix 3

# Policies

Equipment Donation Acceptance Policy

Backup and Disaster Recovery Policy

Minimum Computer Standard & Refresh Policy

Acceptable Use Policy (Must be included in student handbook/bulletin)

Surveillance Camera Retention Policy

# Appendix 4

# Technology Committee and Resources

Technology Committee Members

Technology Committee Meeting Schedule

Technology Recourses

# Appendix 5

# Technology Committee Minutes

See attached.

# Appendix 6

# Innovation & Robotics Plan

See attached.