**Rev 10/09/19**

**FLORIDA CONFERENCE OFFICE OF EDUCATION**

**2019-2020 SCHOOL CALENDAR**

**2019 First Semester**

May 27 Memorial Day Holiday

May 28 Technology Services Order Due to COE (Conference Office of Education)

May 28 Learning A-Z Orders Due to COE

May 31 Continuing Education Units - CEU Forms for non-academic credit Due to COE

May 31 School Calendar Change Request Forms Due to COE

May 31-June 2 Principal Boot Camp (Florida Conf. Office)

June 3 ECE Trends

June 4 ECE Conscious Discipline

June 3-7 Responsive Classroom /Developmental Designs (can be taken for academic credit)

In-Class Sessions June 3-7; Project Completion for academic credit June 10-14.

June 3-14 Trends & Issues in Education

July 1 Employment Year Begins

July 1 Locally-funded Teacher Applications DUE to COE (**Required** for ALL Locally-funded Teaching Employees)

July 4 Independence Day Holiday

July 21-25 New Employee Orientation**\*** (Florida Conf. Office)

***\*Also for Current teachers who missed their orientation or changed grade levels***

July 22-24 Secondary Encounter Bible Curriculum Teacher Training for **Grades 9-12** (Southern Union Office, Norcross, GA)

August \_\_\_ Registration – *Student-teacher interaction & 4-hour duration* ***required*** if counting as a school day (Date TBD by local school)

August 1 Teachers Report for Duty

August 1 Employee and School Directory Information Reply Deadline (by Email to COE)

August 1 Remaining Continuing Education Units - CEU Forms for non-academic credit Due to COE

August 1-7 School Preparation Days

August 2 Clever & Rostering Training Webinar to **ALL** teachers, administrators, and registrars

August 5-7 DIBELS 8 (New Version) Regional Training required for ALL K-2 teachers (Locations: ***Central***-August 5, ***South***-August 6, ***West***-August 7)

August 8 First Day of School

August 12-17 NAD Pathfinder Oshkosh Camporee

August 19 Writing Practice Program (WPP) Orders Due to COE

August 22 OPENING REPORT DEADLINE: All information MUST be updated in RenWeb & Dashboard - **NO Errors**

August 26-30 Lexia/Reading Plus Assessment, Running Records, Math Placement, Writing Sample

August 26-30 DIBELS Beginning-of-Year Administration (Grades K-2)

August 29 Principals’ Advisory #1 – All Principals/Head Teachers – (Florida Conf. Office)

September 2 Labor Day Holiday – **No School**

September 3 New Teachers Grade 3-8 Reading-Plus Webinar Required Training

September 5 New Teachers Grade K-2 Lexia Core5 Webinar Required Training

September 9 New Teacher Mentor Meetings/Webinar #1

September 9-13 MAP Assessment Administration #1(Grades 3-8)-Beginning-of-Year Benchmark (Test week Sep 9-13; Make-up week Sep 16-20)

September 11 DIBELS Data Entry Cut-off

September 12-15 Southern Union Student Leadership Conference – Academies only/Grades 9-12 (Nosoca Pines, SC)

September 16 Professional Development/Study Group Day #1 – Half-day **(Noon Dismissal)**

September 30 New Teacher Mentor Meetings/Webinar #2

October 14 Professional Development/Study Group Day #2 – Half-day **(Noon Dismissal)**

October 15 Early Childhood Education Mtg. – All pre-kindergarten teachers please plan to attend (Southeastern Conf.)

October 16 Florida Early Childhood Advisory (FLECA) (Florida Conf. Office)

October 18 Revised School Budgets Due

October 18 End of First Grading Period (51 Days)

October \_\_\_ Required Parent-Teacher Conferences (Date TBD Locally) – Discuss MAP & other Assessment Scores with Parents

October 23 Special Needs Coordinators’ Training (Florida Conf. Office)

October 23 Board of Education #1 (Florida Conf. Office)

October 24 Principals’ Advisory #2 – All Principals/Head Teachers – (Florida Conf. Office)

October 28 New Teacher Mentor Meetings/Webinar #3

November \_\_\_ Adventist Education Week (Date TBD at Your Local School)

November 5-8 Outdoor Education Week #1 (Camp Kulaqua)

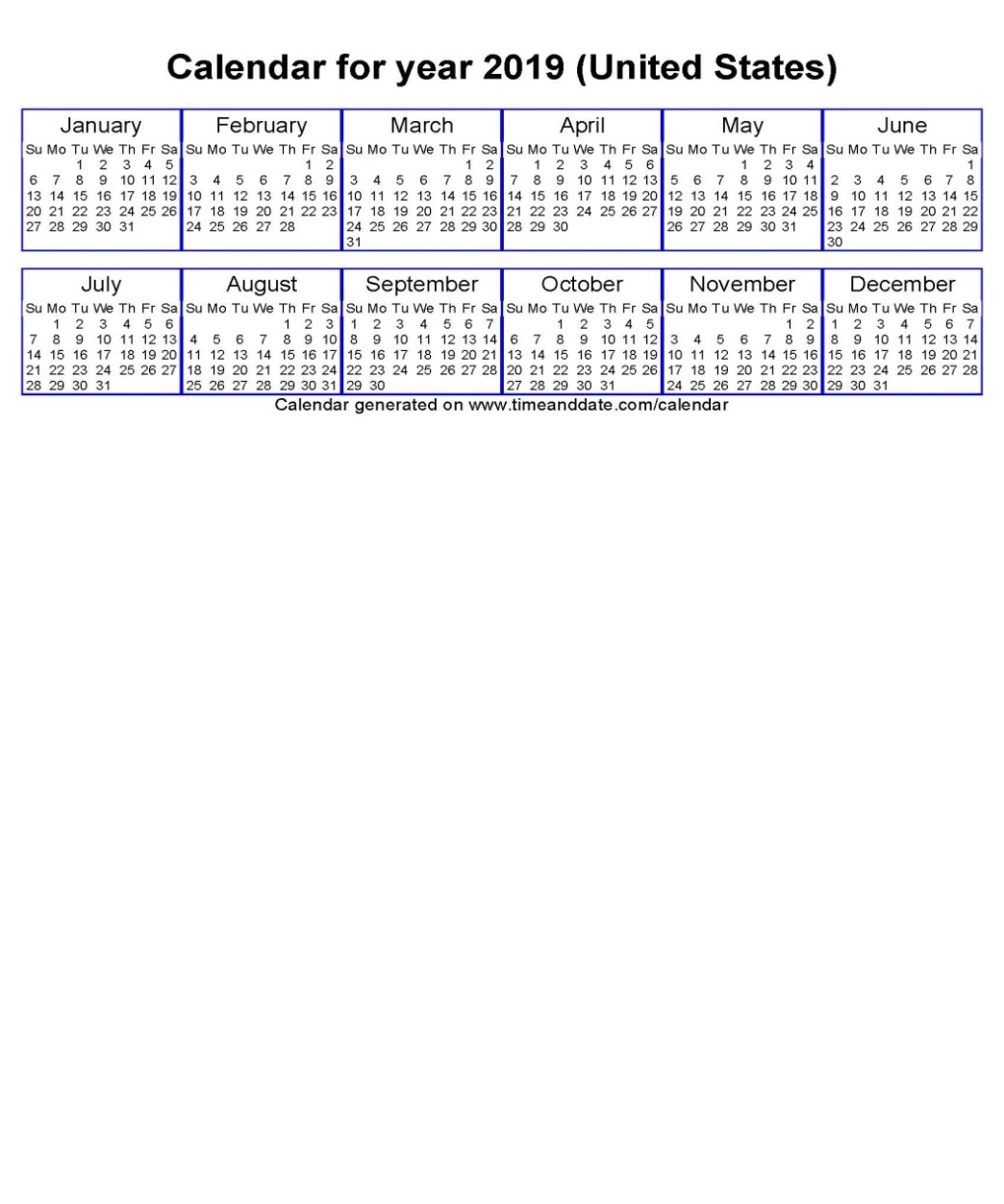
November 9-10 View FLA - Grades 8-10 (Academy Days)

November 25-29 Thanksgiving Vacation

December 2 Professional Development/Study Group Day #3 – Half-day **(Noon Dismissal)**

December 5 Principals’ Advisory #3 – All Principals/Head Teachers – (Florida Conf. Office)

December 20 **Noon Dismissal/**End of Second Grading Period (40 Days) Begin Christmas Vacation



**2020 Second Semester**

January 6-8\* Mini-vention - All Elementary and Academy teachers (location TBD) \*January 9-10 School preparation /make-up school days

January 13 School Resumes/Second Semester Begins

January \_\_\_ Required Parent-Teacher Conferences (Date TBD Locally) – Discuss MAP & other Assessment Scores with Parents

January 20 Martin Luther King, Jr. Holiday – **No School**

January 21 New Teacher Mentor Meetings/Webinar #4

January 21-24 DIBELS Mid-year Administration and Interim Writing Sample (Grades K-2)

January 21-24 MAP Assessment Administration #2 (Grades 3-8) - Mid-year Benchmark (Test week Jan 21-24; Make-up week Jan 27-31)

January 22-25 Southern Union Prayer Conference – Academies only/Grades 9-12 (Camp Kulaqua)

January 27-28 Jr. Academy Principals’ In-service (Southern Union Office, Norcross, GA)

February 3-5 COE Administrative Assistants’ Meetings (Southern Union Office, Norcross, GA)

February 5 DIBELS Data Entry Cut-off

February 9 Treasurers/Board Chairs/ Principals Meeting (Florida Conf. Office)

February 10 Principals’ Advisory #4 – All Principals/Head Teachers (Florida Conf. Office)

February 17 President’s Day Holiday – **No School / OR Hurricane Make-up Day, if necessary**

February 24 New Teacher Mentor Meetings/Webinar #5

February 24-27 Outdoor Education Week #2 (Camp Kulaqua)

March 2-4 WrAP Testing (Writing Assessment Program) – Grades 3-8 / Final Writing Sample**\* (**Make-up days Mar 5-Mar 6)

**\***PRINCIPALS: **MAIL** your Completed, Checked, and Corrected WrAP Tests to the Conference by **MARCH 6**.

March 3 Principals’ Advisory #5 – All Principals/Head Teachers – (Florida Conf. Office)

March 4 Board of Education #2 (Florida Conf. Office)

March 9-13 Spring Break

March 16 School Resumes

March 16 Professional Development/Study Group Day #4 – Half-day **(Noon Dismissal)**

March 17 Florida Early Childhood Advisory (FLECA) (Florida Conf. Office)

March 18 Early Childhood Education Mtg. – All pre-kindergarten teachers please plan to attend (Florida Conf. Office)

March 20 Proposed School Budgets Due

March 20 End of Third Grading Period (43 Days)

March \_\_\_ Required Parent-Teacher Conferences (Date TBD Locally) – Discuss MAP & other Assessment Scores with Parents

March 28-29 Florida Conference Innovation & Robotics Competition (Forest Lake Academy)

March 31 Accreditation Annual Progress Reports Due to COE – ALL SCHOOLS

April 1-4 Festival of the Arts, Grades 6-12 (Forest Lake Academy Campus)

April 6 New Teacher Mentor Meetings/Webinar #6

April 7 Principals’ Advisory #6 – All Principals/Head Teachers (Florida Conf. Office)

April 8 Special Needs Coordinators’ Training (Florida Conf. Office)

April 10 Easter Break – **No School**

April 13 Professional Development/Study Group Day #5 – Half-day **(Noon Dismissal)**

April 16-19 English Camp Meeting

April 24-26 Spanish Camp Meeting

May 3 NAD Robotics Tournament

May 4-8 DIBELS End-of-Year Administration (Grades K-2)

May 4-8 MAP Assessment Administration #3 (Grades 3-8) - End-of-Year Benchmark (Test week May 4-8; Make-up week May 11-15)

May 6 Board of Education #3 (Florida Conf. Office)

May 11 Professional Development/Study Group Day #6 – Half-day **(Noon Dismissal)**

May 20 DIBELS Data Entry Cut-off

May 22 Last Day of School/ End of Fourth Grading Period (44 days)

May TBD FLA Graduation - Please do not schedule elementary graduations on this date

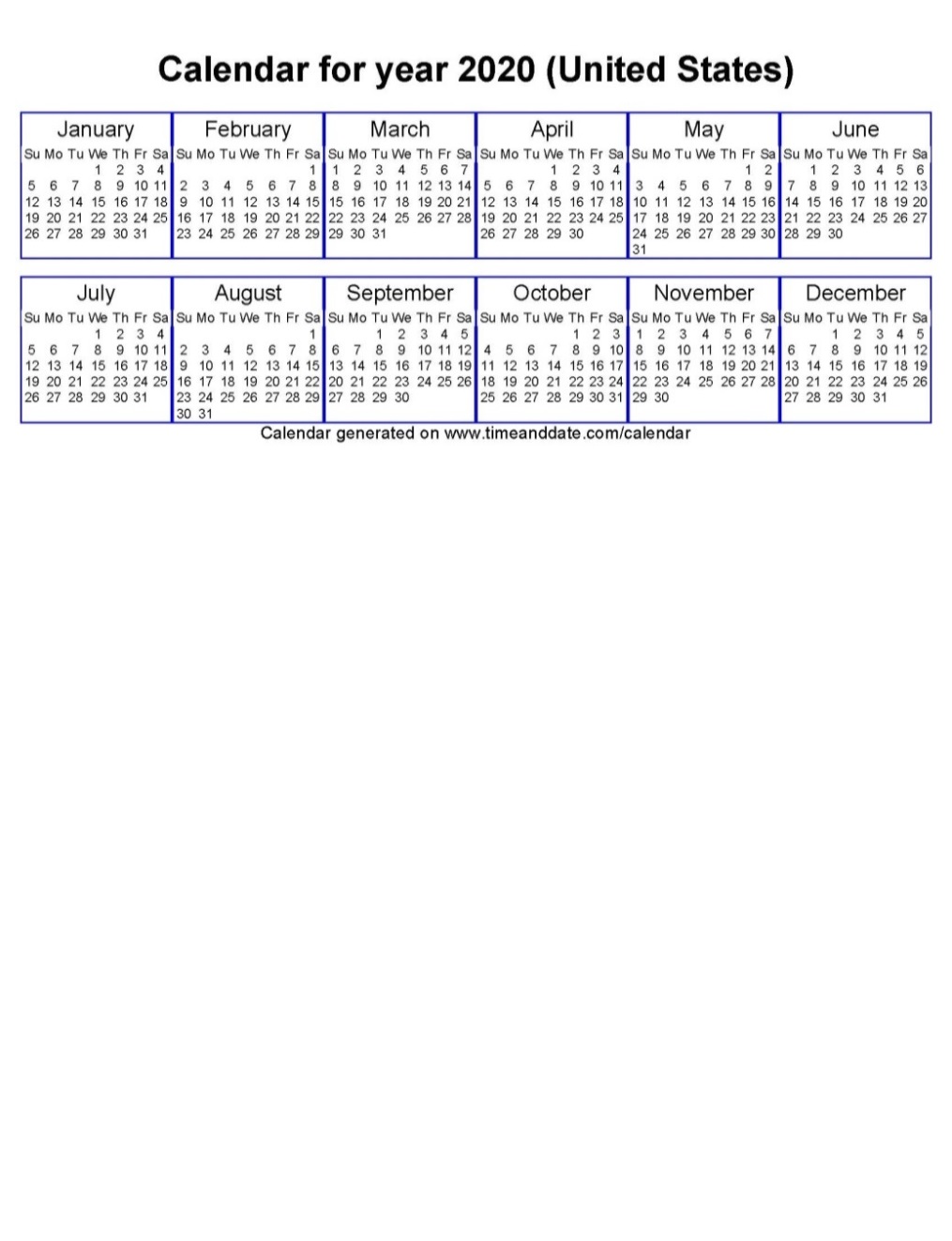
May 22-23 GMAA Graduation - Please do not schedule elementary graduations on this date.

May TBD NTCA Graduation - Please do not schedule elementary graduations on this date

May 25 Memorial Day Holiday

May 26-29 Post School Work Days

May 27 RENWEB ENTRY DEADLINE: **ALL** Grades, Attendance, & Documentation MUST be Entered by this Date

June 30 Employment Year Ends

|  |  |
| --- | --- |
| Summary of School Days by Grading Periods  51 days - 1st Grading Period – Aug 8 - Oct 18  40 days - 2nd Grading Period – Oct 21- Dec 20  43 days - 3rd Grading Period – Jan 13 - Mar 20  44 days - 4th Grading Period – Mar 23 - May 22  **178 Days Total\*** (Submit Change Request Form to make any adjustments. Must meet 180 day requirement.) | Allowable Days (Attendance **MUST** be taken to count as school days.)  >Picnic/School Fair (one per semester) 2 days  >Ingathering Field Day 1 day  >Parent/Teacher Conferences 3 half-days  >Registration day ***may*** be counted as a school day if student contact  and duration requirements are followed. (SU code 1233)  >The only allowed half-days are as shown, unless by change request. |

***\*Any local change in this calendar must be approved by the Conference Office of Education. Submit Request Form.***

Notes: - Please notify the Conference Office of Education in the event of an emergency closing.

- Teacher In-services, Conventions, & Full-day Professional Development/Study Group Days are NOT counted as school days.

- **Use Monday holidays as hurricane make-up days, if necessary.**